

**Buchan's Statement of Outstanding Business  
as at 8<sup>th</sup> March 2024**

	<b>Report Title</b>	<b>Date of Meeting</b>	<b>Action Agreed</b>	<b>Responsible Officer(s)</b>	<b>Progress To Date</b>	<b>Timeline</b>
1.	Environment & Sustainability Works Programme 2023/24	30/05/23	(2) to request that the pedestrian crossing on Balmoor Terrace, Peterhead, be considered for ped-ex standard (see Action 11 below also) (4) to ask how the proposal to include participatory budgeting within Landscape Services is progressing	Ewan Wallace / Amanda Roe	(2) Update via email from Gavin King, dated 23/2/24, forwarded to Members	June 2024
2.	Developing Excellence in our North Coast Communities – Peterhead Vision and Action Plan Update	30/05/23	(1) to request that Officers report to BAC with a final report on the Peterhead Vision and Action Plan as we transition to the Peterhead Masterplan	Amanda Roe / Christine Webster	On BAC Agenda for 19/03/24	Recommend Removal

3.	Education & Children's Services Year-End Performance Monitoring Report – October 2022 to March 2023 (Council Priorities)	30/05/23	Agreed to request that Officers look at a sample number of students where performance could be improved and a sample number of those exceeding performance and provide feedback in terms of what support the School is providing	Laurence Findlay	Agreed at ECS Directorate Session on 5/3/24 that informal meetings will be arranged for BAC Members to meet with Primary & Secondary HTs to discuss Quality Improvement Plans	June 2024 – ACO to liaise with HTs to arrange opportunities to meet informally with Members
4.	Review of Common Good Policy	20/06/23	To request that Buchan's Funding Page on the Council's Website be updated and publicised	Theresa Wood	Comon Good Fund Policy Review is to be reported to Business Services April 2024. Other grant funds on Council Website, relevant to Buchan area, to be updated and again at start of financial year.	April 2024
5.	Scrutiny Report – 1st April 2022 to 31st March 2023	29/8/23	A report will come back to BAC in due course in line with the Petitions Procedure (see para 3.5)	Natalie Wood/ Jonathan Sharp (Roads Network Management)		BAC 23/4/24
6.	Buchan Area Plan 2021-2023 – Progress on Projects/Actions	29/8/23	To note that the Area Manager will report back on the transition arrangements for reporting on area activity	Amanda Roe/ Theresa Wood		March 2024

7.	Business Services Directorate Supplementary Procurement Plan 23-24	29/8/23	To request that Officers provide a progress update on the Mintlaw Depots Programme for Waste Services, by way of a briefing note	Raymond Terris	Members received an email from Raymond Terris on 30/1/24 provided an update and anticipated completion date of 30/6/24	July 2024
8.	Outstanding Statement of Business – Welfare Upgrade for Landscape and Waste Services (BAC 13/12/22)	14/11/23	Having received a timeline of May 2024 in relation to the Welfare Upgrade at the Ugie Street Depot - to request that this project be added to the Outstanding Statement to allow Members to monitor progress	Raymond Terris	Members received an email from Raymond Terris on 30/1/24 providing an update, which concludes stating that a further update will be provided in 3 months	May 2024

9.	Education and Children's Services Mid-Year Performance Monitoring Report - April to September 2023 (Council Priorities)	5/12/23	Agreed (1) in recognising the benefits of Foundation Apprenticeships, to request a breakdown of attainment between Foundation Apprenticeships and SQA's, and how the success rates are going to be evidenced, and (2) having raised concerns in relation to continuing Teacher vacancies, to welcome the opportunity to hear from the DYW Team as to what alternative opportunities might exist for the future	Andrew Ritchie	Date agreed for DYW Team to meet informally with BAC Members (26/03/24)	April 2024
10.	Statement of Outstanding Business	16/01/24	To request that the issue of lack of communication from Services be raised at the next monthly meeting with the Area Manager again	Amanda Roe		Referred to Area Managers Meeting – 26/03/24

11.	Environment & Infrastructure Services 2024/25 Procurement Plan	06/02/24	(3) to request that Officers provide an update on the requested crossings for Longside, New Pitsligo and Balmoor Terrace, Peterhead (see Action 1 above also) (4) to welcome sight of a plan showing the locations of the bridges, (5) to request clarification on the timelines for delivery of the projects	Gavin King	(3) Update via email from Gavin King, dated 23/2/24, forwarded to Members	(4) Plans forwarded to Members on 27/2/24 – Recommend Removal
12.	Business Services' Directorate Annual Procurement Plan 2024/25 - Procurement Approval	06/02/24	(4) to request an update in relation to the soft landscaping previously proposed for Catto Drive, (5) to request clarification on the timelines for delivery of the projects	Raymond Terris / Jenn Askildsen	Verbal update requested	